

Broadwell Parish Council Minutes

Members Present: Cllr T Leonard (Chair), Cllr N Brindley (NB), Cllr A Wodzianski (AW). **Members of Public (MOP) Present:** 3 **Officer Present:** Clerk & District Cllr David Cunningham (DC).

| Minutes for the Parish Council Meeting July 10th, 2024 – Broadwell Parish Council | | |
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| 2407/1 | Apologies | Apologies were received from Cllrs Ashton and Ross. Cllr Morse was absent. |
| 2407/2 | Declarations | No declarations were received. |
| 2407/3 | Public Recess | <p>Two residents SA & CW, were present to ask why the PC had raised a planning issue against application 24/00157/NAP with the Cotswold District Council enforcement team. The Chairman confirmed an issue had been raised to the PC concerning the excavation levels and differing heights of the Dutch Barn. DC confirmed he had spoken with the planning case officer and no concerns were raised. DC confirmed with the owners SA & CW, that the land should be returned to its original state, once the development of the Dutch Barn was completed, to which the owners agreed. SA & CW confirmed that they also owned the builder's yard which they confirmed was only being used for their development in Broadwell, and that there was no black smoke emanating from the yard/skip as only wood was being burnt. DC reminded them about the copse being TPR.</p> <p>Egress from Church Lane properties is proving difficult, with residents having to enter halfway out onto the highway to see oncoming traffic. DC confirmed that Highways do not use mirrors due to insurance claims. Options remaining were to maybe move the speed limit sign to the other side of the road, install shark teeth as a visual warning, or put another sign up for the concealed entrance. DC confirmed these could all be done without having to have a TRO.</p> <p>John asked for an update on the car parking issues and expressed his frustration that the problem had been going on for over a year without progress. TL gave an update stating that the PC has progressed and has now obtained a financial report to provide further parking. However, before committing financially, the PC needs to be satisfied that there is a parking issue and would ask residents to provide photographic evidence to back up the need for further parking spaces. AW – confirmed her neighbour was making progress with Bromford for installing a driveway to their property. AW continued that if more driveways could be provided by Bromford, this would help alleviate parking issues in Wheat Close although this would only apply to tenants (It was noted there are 4 Bromford tenants in Wheat Close and the triangle could provide four spaces). DC stated if driveways were installed, electric charging would also be possible for tenants. He also confirmed the verges belong to Highways but they have no money to allocate towards the parking issues.</p> <p>NB explained the cost of 13 extra spaces has been estimated at £14,000 and the way forward to cover this cost would be a combined effort. NB recommended reviewing the parking patterns in the area over the next few months and thus establishing the true requirement for the number of spaces needed.</p> <p>John reported that the footpaths had only been half cleared and there were also potholes on the path and two very deep ones by the church which need to be reported. ACTION</p> |

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| | | <p>DC reported that due to the election, there was not much information to report from the CDC. He confirmed that the conservation officer wanted more details for the Millbrook planning application. It was agreed that with our power of delegation for making planning decisions by email (Minute 221109/8/3 & Broadwell PC SO 15/b), the PC should be able to stay within the new limits of 28 days for the new calling-in procedure of the District Councillor for an application. If the application is considered contentious the Chairman will call an Extraordinary meeting to discuss the comments of the parish council.</p> <p>AW requested that anyone in passing, remove the plastic sheaths around the saplings around the village as they are no longer required.</p> |
| 2407/4 | Minutes | <p>1. All RESOLVED to approve the Annual Parish Council minutes for the 8th of May 2024 inclusive of NB amendments, to be a true record of the meeting and was signed by the Chairman.</p> <p>2. The action points were reviewed from the above meeting. The clerk will chase up outstanding items.</p> |
| 2407/5 | Recruitment | <p>As soon as the public notice period for an election has passed, the clerk will advertise on the website and ask for it to be in the village news for volunteers. TL mentioned one person who might be interested in being co-opted and would confirm later.</p> |
| 2407/6 | Projects | <p>1. No update was received from the Traffic Calming Group, add to the next agenda.</p> <p>2. NB reported on progress for resurfacing works and other projects as follows: NB confirmed that the matting under the swings has now been replaced but more pegs are required to hold it down. NB to follow this up with the contractor. NB confirmed that the clerk could now send the invoice for these works to the Build Back Better funding application to receive £500 funding.</p> <p>Flood-related/safety items:</p> <p>The desilting of the pond by pub – starting Monday 15th July. BA Hull has been instructed to carry out the various drainage, railings, and Watery Lane repairs as agreed at the May meeting. These works comprise desilting the pond, clearing the culverts under the roads, clearing the verge culverts and drainage ditches, and localised repairs to the pond and Tyte railings. The approved funding for this work is £7.5k split between GCCH (£3k) and BPC (£4.5k). However, with the support of Lynden Stowe, an additional £1.5k contribution from GCCH towards the pond dredging cost has been requested which would reduce BPC’s cost exposure.</p> <p>The total overall funding required for the above works is £7.5k, GCCH’s share is £3k, and the PC £4.5k. However, if the additional £1.5k contribution from GCCH is agreed, this will reduce the BPC contribution accordingly.</p> <p>Watery Lane: BA Hull has been instructed to repair the path edges and surface to the lower section of Watery Lane. A start date has yet to be set. The funding for this work approved at the meeting of 8 May is £3k allocated equally between GCC PRoW and BPC. TL raised the type of finishing materials, with NB to discuss with the contractor.</p> <p>Monarch’s Way: GCC PRoW has agreed to a light cut back of the overgrown hedging in the short-term with a more extensive prune towards the end of the year and GCC</p> |

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| | | <p>PRoW has agreed on a light cut-back of the overgrown hedging in the short-term with a more extensive prune towards the end of the year and localised re-surfacing in the New Year.</p> <p>Kennel Lane and Wheat Close Parking: BA Hull has quoted £14,000 for constructing 13 new car parking spaces to replace the Bromford parking area. This was the lowest quote received by a considerable margin. However, neither CDC nor GCCH has funds for this and consequently, a solution involving a Small Public Works Scheme Loan, crowdfunding, village fete funds, and BPC reserves would have to be found. A residents meeting was held on 29 May to review the parking problem and potential solution. Partial conversion of the wide verge in Kennel Lane was widely supported and it was suggested that this could be screened with a hedge. Considering the cost, it was agreed to keep the additional parking requirement under review and the collation of information before reaching a final decision. AW confirmed that she had been monitoring and spaces had been available.</p> <p>3. Members have requested three quotes for an agent to act on behalf of the PC for locating and registering land owned by the PC which remains unregistered with the LR. It was agreed for a working group to do the preliminary work – EA, TL, AW, and the Clerk.</p> <p>4. NB confirmed that he had chased Rhodri Grey regarding the algae on the road, with no response.</p> |
| 2407/7 | Planning | <p>1. Members considered the following applications: 24/01439/FUL Millbrook House, Donnington Road, Broadwell GL56 0TN Erection of single-story rear infill extension, removal of existing attic stair, new replacement attic stair, internal alts, new annex stair, new oak canopy over external basement stairs, landscaping works. Comments: No comments</p> <p>2. Members noted the correspondence received noting the ‘call-in process`, having been discussed and agreed upon in 2407/3.</p> <p>3. Members noted comments made by email with delegated authority (Minute 221109/8/3 & Broadwell PC SO 15/b) also listed in Appendix A for the following: 24/01755/TCONR Manor Farm – Works to trees in conservation areas for T1 – Dawn Redwood: Fell. Comments: No Comments</p> <p>24/01331/FUL - North Rye House, Donnington – Full application for the erection of a stable building and outdoor manege, access track, siting of ground-mounted solar panels, plus repositioning of agricultural barn approved under 22/01172/FUL. Comments: No comments</p> |
| 2407/8 | Play and Defib Reports | <p>1 AW confirmed the battery on the defibrillator is at 23% and the battery was due to be replaced in January 2025.</p> <p>2 Report received from AW - swings have received the resurfacing works.</p> |
| 2407/9 | Clerk Items | <p>1 The Clerk’s timesheets for May and June were approved.</p> <p>2 The Clerk’s actions were noted. It was RESOLVED for the clerk to have MacAfee.</p> <p>3 There was no number 3 on the agenda.</p> <p>4 The clerk asked for a volunteer to put the notices on the noticeboard. She suggested a tier responsibility starting with RR, if she is unable to do she will pass on responsibility to TL through the WhatsApp group if TL is unable to put up the notices</p> |

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| | | <p>he will pass on responsibility to NB and NB can pass on to EA. If EA is unable to do the clerk will travel and claim expenses.</p> <p>5. RR confirmed that the snow warden requires no more salt for the winter.</p> <p>6. Add the following to the next agenda: Update from the traffic group; and precept discussions.</p> |
| FINANCE | | |
| 2407/10 | Income | All APPROVED the reports for the first quarter and noted interest receipts of £52.90 and income of £7,839.19. |
| 2407/11 | Expenditure | RESOLVED to approve the reports for the first quarter payments made, of £1,931.38 |
| 2407/12 | Bank Balances | Members agreed on the first quarter reconciliation and bank balances - current account £7,796.91, savings account £16,358.84. RESOLVED. |
| 2407/13 | Payments List | RESOLVED for payments paid, payments due, and receipts for recompense, as listed in Appendix B (attached to minutes). |
| 2407/14 | Precept | RESOLVED to defer and add to the next agenda. |
| SUNDRY ITEMS | | |
| 2407/15 | Correspondence Received | <ul style="list-style-type: none"> • No movement with Gigaclear • Winter updates discussed above • Photos and emails sent to DC & LS regarding HGVs passing through the village and discussed previously by DC. • Work on Monarch's Way has started |
| 2407/16 | Close of business | The Chairman closed the meeting at 19.45 hrs and confirmed a few members could not make the next meeting date set as 11 th September 24, therefore, a new date will be discussed in the WhatsApp group to agree a further date for all. POST NOTE: most members can make Wednesday 25 th September. |

Action Points from the 10/7/24 Meeting

2407/3 – Report potholes in path and outside the church – clerk

Request for all to remove the plastic covers from the new trees planted around the village.

Request for residents to assist the council with monitoring any car parking issues by taking dates, times and photos of any issues recorded.

2407/4/2 – Chase up actions not done from last minutes – Clerk

2407/5 – clerk to send out co-option forms & advertise the vacancies on website

2407/6/2 – clerk to send copy invoice to Build Back Better funding application for swing matting to receive £500 back.

2407/6/3 – Working group clerk, TL, EA & AW to work on registrations of council land. Clerk to obtain 3 quotes for an agent to do the legal work.

2407/7 – Making planning comments for Millbrook House

Add precept and traffic group to next agenda.